



Notice of Meeting

To: The Chairman and all members of the Parish Council. You are hereby summoned attend the next meeting of the Parish Council, to be held at **7pm, Monday 22 July 2024** at the Parish Council Offices, Chyanhale, Ponsmere Valley, Perranporth TR6 0DB. Press and public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Amanda Lash, CilCA
Parish Clerk
17 July 2024

Agenda

1. To **note** Councillors present.
2. To **receive** apologies for absence with reasons.
3. To **receive** any declarations of interest and approve dispensations.
4. **Public question time** (15 minutes allowed for this).
5. To **receive** and **approve** the minutes of the previous meeting: 15 July 2024 (attached).
6. **Correspondence**
 - (a) Update from Ron Bailey regarding the Lithium-ion batteries bill campaign.
 - (b) Various correspondence from Shaun Skinner regarding road signage Carland Cross A30.
 - (c) Email from Cornwall Council – Review of Gambling Policy (comments due by 12 August 2024)
 - (d) Email from Cllr Mark Coker, Peninsula Transport Chair – update on Peninsula Transport Strategy
7. To **receive** Clerk's report.
8. To **discuss** Robert Miner's application for the Councillor vacancies – Perranporth Ward
9. To **resolve** to co-opt two candidates from the 3 applications to fill the existing vacancies in the Perranporth Ward.
10. To **receive** any reports from Cornwall Councillors.
11. To **approve** June payment schedule.
12. To **note** income and expenditure report for June 2024.
13. To **note** Q1 Internal Control Report undertaken by Cllrs Gaisford and Rogers.
14. To **note** Clerk's Q1 Report.
15. To **resolve** to sign the Licence for Alterations with Gramelan Ltd (solar panels).
16. To **resolve** to pay Simon Powell £500 plus VAT for drafting and completing Licence for Alterations with Gramelan Ltd (solar panels).
17. To **resolve** to sign the JCT minor works building contract between PPC and Maverick Industries Ltd for the skatepark works at Ponsmere Valley.
18. To **resolve** to pay MV Services £2,000 for the disposal of waste at Cligga Industrial Estate.
19. To **discuss** and **approve** the Objectives and Key Results (OKRs) 2024-25
20. To **receive** an update from the Clerk regarding CCTV and **resolve** on any further actions and associated costs.
21. To **note** the Public Spaces & Services Draft Minutes dated 8 July 2024 and **resolve** on any recommendations, further actions, and associated costs.
 - (a) Contract Initial Washroom Hygiene for 1 sanitary bin at Bolenna and Goonhavern toilets, together with nappy units, 1 sanitary bin at the Parish Offices and Library at a cost of £633.
22. To **note** the Planning Committee minutes dated 8 July and **resolve** on updated Planning Terms of Reference (removal of Item 7).

23. To **adopt** the following Policy and Procedure

- (a) Street Trading Policy
- (b) Financial Risk Management Policy
- (c) Communications Strategy
- (d) Anti-bribery & Corruption Policy
- (e) Noticeboard Policy
- (f) Internal Control Policy
- (g) Standing Orders

24. **Public Bodies (Admission to Meetings) Act 1960.**

To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing/Contracts

25. To **resolve** to appoint a contractor from the 2 shortlisted tenders received for the Droskyn Toilet Refurbishment (as per Public Spaces & Services Minutes dated 8 July)

26. To **resolve** to appoint a contractor from the quotes provided to install a septic tank at Unit 6 (quotes to follow).

27. To **note** the Finance & Operations Confidential Draft Minutes dated 1 July 2024 and **resolve** on any recommendations, further actions and associated costs.

28. To **note** the Cligga Sub-Committee Draft Minutes dated 8 July 2024 and **resolve** on any recommendations, further actions and associated costs.

(a) To **resolve** to instruct Stephens Scown to give 3 months' notice to all unauthorised persons, belongings and vehicles.

(b) To **resolve** to instruct Stephens Scown to give 14 days notice to owner of boats, vehicles and rubbish currently being stored at Cligga Industrial Estate.

29. To **receive** an update from James Hallam regarding insurance claim no 11419887

30. To **resolve** on appointing Imagine Stone for the Chimney Stack works at a cost of £15,755 in light of unavailability of contractor appointed at June meeting/to sign contracts for Jonnie Starr.

31. To **note** date of next Full Council Meeting: Monday 19 August 2024